



**13608 - Community Integration Practitioner
(Less than 35 hours per week) (13608)**

Closing date: October 2, 2026

URL: <https://successbc.bamboohr.com/careers/1032>

At S.U.C.C.E.S.S., you will be able to grow and develop alongside a diverse team of professionals and enjoy great benefits and perks. Experience what it is like to join a purpose-driven organization and make meaningful contributions to our community. Explore our amazing new opportunities.

Division: Integrated Services for Newcomers

Program: Settlement & Family Services - ISIP

Employment Type: Permanent Part-Time (Less than 35 hours/week)

Number of Positions: 1

Compensation: \$24.32 - \$25.04 per hour

About the Position:

Deliver outcome-oriented settlement program to eligible clients. The Community Integration Practitioner delivers settlement services for seniors, women, men and youth under the following components:

a) Needs Assets Assessments and Referrals, b) Information and Orientation, c) Employment Related Services, d) Community Connections and e) Support Services.

Reports to: Senior Settlement Program Manager

Key Duties & Responsibilities:

- Performs formal review of newcomer needs across a broad spectrum of settlement areas (e.g. language, employment, housing, community connections, etc.)



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- Develops Settlement Plans and follow-up support for newcomers based on identified needs with consideration of government, professional, business and community services available
- Performs clients' data entry
- Refers or arranges clients to appropriate services as needed (e.g. crisis counselling)
- Provides newcomers with client-centered settlement and integration information and orientation services about Canada plus the community they intend to settle
- Delivers one-on-one consultations via various communication methods (e.g. in-person, email, online and by phone)
- Provides information and orientation through workshops, group sessions and classes
- Liaises with government, professional groups, businesses, schools and community services as necessary to ensure provision of up-to-date, accurate and detailed information to newcomers and client settlement needs
- Facilitates guided visits for newcomers to foster familiarization with existing government and community resources
- Plans and implements large and small events
- Performs cultural interpretation between clients and service providers
- Performs interpretation for workshop speakers where applicable
- Translates resources for newcomers
- Plans, implements and assists in events such as job fairs, community networking events and more.
- Conducts outreach to local community organizations (e.g. public libraries, community recreation and senior's centres, government institutions, schools, food banks, cultural and faith-based institutions, and other local community and social networks) in order to conduct program promotion and recruit new clients
- Provides settlement assistance and support to newcomers arriving in YVR
- Attends program meetings on service delivery issues





- Provides up-to-date information to the supervisor within the service region regarding changes to community services, government departments and procedures
- Works on improving program service outcomes and day-to-day services for newcomers by participating in professional development programs as assigned
- Documents clients' needs, settlement plans, attendance records, and program outcomes to client database
- Performs other related duties as assigned by supervisor

Education, Training and Experience:

- Bachelor's Degree in Social or Human Sciences
- Experience in working with newcomers, refugees, temporary foreign workers, naturalized citizens and international students
- Experience with multicultural clientele and immigrant related services
- Possession of Certified Career Development Practitioner (CCDP) Certification is considered as an asset
- Experience in conducting workshops and events
- Experience in one-on-one settlement service delivery
- Knowledge of settlement information and resources
- Knowledge of the local geographic area

Job Skill and Abilities:

- Excellent written and verbal communication skills
- Excellent interpersonal and intercultural communication skills
- Ability to work independently and as a part of a team
- Second language may be an asset when required to meet operational needs in serving communities with specific language requirements



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- Excellent technical skills in MS Office and web-based applications (e.g. MS Teams and Zoom)
- Excellent resource, time management and organizational skills
- Excellent attention to detail and commitment to excellence in service delivery
- Excellent group facilitation skills
- Ability to work with individuals and communities facing cultural adjustment challenges
- Ability to design, promote, deliver and facilitate orientation and education workshops

Additional Information:

- Criminal Record Check Required
- Able to work evenings and weekends as required

About S.U.C.C.E.S.S.:

S.U.C.C.E.S.S. is a multicultural social services agency and registered charity located on the unceded Coast Salish lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations, S.U.C.C.E.S.S. has been helping Canadians and newcomers to achieve their full potential on their Canadian journey since 1973. We are one of the largest social service agencies in Canada, with offices in BC, Ontario and internationally/abroad. We offer programs and services in the areas of immigration, newcomer settlement, English-language training, employment and entrepreneurship, family, youth and seniors programming, health education, community development, affordable housing and seniors care.

At S.U.C.C.E.S.S., we take care of our communities and our people!

Our staff is the source of our success and we make it a priority to ensure work-life balance for our staff. We offer a range competitive and comprehensive benefit packages to ensure the well-being our staff. Subject to the type of employment, benefit packages may include:



- Additional agency holidays (3 additional statutory holidays)
- 3 weeks annual vacation (starting) and up to 6 weeks (maximum)
- Company-funded pension (GRRSP)
- Extended health & dental plan
- Employee & family assistance programs
- Access to wellness programs, and more

S.U.C.C.E.S.S. is an equal opportunity employer. We are dedicated to building an inclusive environment that embraces diversity of thought, backgrounds and experiences. We are committed to the equitable treatment of all individuals and will continue to embed diversity and inclusion principles within our policies, procedures, services, and activities.

Interested applicants should forward their applications by 11:59PM, October 2, 2026.

While we appreciate all applications, only those selected for an interview will be contacted.