Language Instructor (12267)

Closing date: Mar 11, 2022
URL: https://successbc.ca/jobs/12267-language-instructor/

At S.U.C.C.E.S.S., you will be able to grow and develop alongside a diverse team of professionals and enjoy great benefits and perks. Experience what it is like to join a purpose-driven organization and make meaningful contributions to our community. Explore our amazing new opportunities.

<table>
<thead>
<tr>
<th>Job Type:</th>
<th>Language Instructor</th>
<th>Job Number:</th>
<th>12267</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary:</td>
<td>$30.00 per hour</td>
<td>Hours:</td>
<td>15 hours per week</td>
</tr>
<tr>
<td>Location:</td>
<td>Vancouver, BC</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Division: Settlement & Family Services

Program: Immigration & Settlement & Integration Program (ISIP)

Number of Position: 1

About the Position:

Language Instructors are responsible for delivering CLB-based settlement English language services for newcomers to Canada according to IRCC established Language Training Outcomes. Instructors are responsible for planning lessons that utilizes and adapts classroom teaching materials. They may also be required to complement classroom instruction with appropriate field trips and guest speakers and provide referrals to community resources for students when needed.

Reports to: Language Lead

Key Duties & Responsibilities:

- Plans, organizes and facilitates weekly workshops, field trips, and outdoor recreation activities for immigrant youth between age 15-30 years old
S.U.C.C.E.S.S.

- Develops long term (monthly or longer) unit plans according to S.U.C.C.E.S.S. guidelines and are aligned with the Canadian Language Benchmarks (CLBs) and based on S.U.C.C.E.S.S. in-house curriculums, core framework, LINC Curriculum &/or ELSA Net Curriculum. Submits a unit summary, as and when required
- Develops daily lesson plans for newcomers to learn English usage for various purposes
- Teaches in an engaging and effective manner, respectful of student diversity and needs, and mindful of IRCC Language Training Outcomes
- Monitors and teaches students in an online learning environment
- Maintains accurate records, including attendance sheets and submits reports promptly to ensure students progress effectively
- Uses Portfolio Based Language Assessment (PBLA) as directed
- Disseminates class or program evaluation materials as needed
- Communicates client needs and issues to Language Lead
- Contributes to Tutela (IRCC online community of practice) as appropriate
- Performs other related tasks as assigned by Language Lead

Qualifications & Experience:

- TESL Canada recognized TESL/TESOL certificate or diploma
- 600 hours of ESL teaching experience or a supervised teaching practicum as part of a TESL/TESOL training program
- Confirmed proficiency in English. Confirmation can be provided by a minimum of one of the following:
  - English as a first language; or
  - Completion of a minimum of a bachelor’s degree from an English speaking country where the program was taught in English; or
  - A minimum TOEFL score of 550; or
  - A minimum IELTS score of 6.5
- Knowledge of local community resources for newcomers to Canada
- Classroom teaching experience with adult newcomers to Canada
- Experience working in a multicultural and diverse environment

Job Skills & Abilities:

- Excellent verbal and written communication skills
- Able to do effective unit and daily planning
- Proficient in use of computer programs including MS Word, email, and internet
S.U.C.C.E.S.S.

- Proficient in the use of internet and other computer-based technology in the classroom
- Develop daily and monthly plans based on appropriate Canadian Language Benchmarks level
- Familiar with use of typical office and classroom equipment (including smartboard technology)
- Able to work independently within a team environment
- Able to participate in professional development
- Able to create and sustain a safe and positive learning environment
- Able to foster independent learning
- Able to identify when a learner is in need of learning assistance and know how to respond appropriately
- Understanding of the basic principles of crisis management in the classroom

Other Requirements:

- Criminal Record Check (Vulnerable Sector Check) Required

About S.U.C.C.E.S.S.:

S.U.C.C.E.S.S. is a multicultural social services agency and registered charity located on the unceded Coast Salish lands of the xʷməθkʷəy̓əm (Musqueam), Sḵwx̱wú7mesh (Squamish), and Sél̓ílwətaʔ/Selilwitulh (Tseil-Waututh) Nations, S.U.C.C.E.S.S. has been helping Canadians and newcomers to achieve their full potential on their Canadian journey since 1973. We are one of the largest social service agencies in Canada, with offices in BC, Ontario and internationally/abroad. We offer programs and services in the areas of immigration, newcomer settlement, English-language training, employment and entrepreneurship, family, youth and seniors programming, health education, community development, affordable housing and seniors care.

At S.U.C.C.E.S.S., we take care of our people!

Our staff is the source of our success and we make it a priority to ensure work-life balance for our staff. We offer a range competitive and comprehensive benefit packages to ensure the well-being of our staff. Subject to the type of employment, benefit packages may include:

- paid time off ‘monthly wellness days’ (up to 12 days per year)
- additional agency holidays (3 additional statutory holidays)
S.U.C.C.E.S.S.

- 2 weeks annual vacation (starting) and up to 5 weeks (maximum)
- company-funded pension (GRRSP)
- extended health & dental plan
- employee & family assistance programs
- access to wellness programs (such as subscription to *Headspace*), and more

S.U.C.C.E.S.S. is an equal opportunity employer. We are dedicated to building an inclusive environment that embraces diversity of thought, backgrounds and experiences. We are committed to the equitable treatment of all individuals and will continue to embed diversity and inclusion principles within our policies, procedures, services, and activities.

Interested candidates please apply by emailing your application including the following e-mail subject line “*Language Instructor*” by 11:59pm Mar 11, 2022 and submitting resumes to: kumi.harwood@success.bc.ca

While we appreciate all applications, only those selected for an interview will be contacted.