Online Workplace English for Office Administration

Are you looking for Jobs? Do you want to communicate better at your workplace?

Join our FREE 8-week online English class to improve industry-specific workplace language and essential skills such as:

- Workplace communication
- Key vocabulary and phrases
- Interview Preparation
- Useful dialogues, writing and reading
- Canadian workplace culture

If you are a jobseeker:

Morning Class -
Time: 9:30-11:30 AM (Mon-Fri)
Starting Date: Jan. 24, 2022

Afternoon Class -
Time: 12:00-2:00 PM (Mon-Fri)
Starting Date: Jan. 24, 2022

If you are working:

Evening Class -
Time: 7-9 PM (Mon & Wed)
Starting Date: Jan 24, 2022

Weekend Class -
Time: 9 AM-1 PM (Saturday)
Starting Date: Jan 29, 2022

Registration & Inquiry:
Please call Michelle Lai @ 778.871.5647
Email: michelle.lai@options.bc.ca

Charitable Registration # 811786227 RR0001

Priority is given to Permanent Residents, Convention Refugee, Protected Persons and Work Permit Holder under IRPR section 112 or section 113.

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Immigration, Refugees and Citizenship Canada

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