Job Posting – Contract

Position Title: NSIIP Project Consultant (15-20 hours)
Department: North Shore Immigrant Inclusion Partnership (NSIIP)
Program: Community Engagement
Reports to: NSIIP Manager

SUMMARY
As a project of Impact North Shore, the North Shore Immigrant Inclusion Partnership (NSIIP) is a community planning table that fosters the engagement of organizations and community assets to support research, drive social innovation, and improve service coordination to enhance newcomers’ experiences of settling and integrating in North Shore communities. Through collaborative work with 30+ agencies, we seek to build an inclusive community in which all newcomers and im/migrants have opportunities to participate in the social, civic, economic, and cultural spheres of life. NSIIP is funded by Immigration, Refugees and Citizenship Canada.

Project Overview:
As a strategic planning body engaged in supporting the development of community-based settlement and integration strategies, NSIIP has identified the following priority areas:

1. Access to Information & Services
2. Community Connections & Intercultural Relationships
3. Employment & Economic Integration
4. Civic Engagement

Against the backdrop of mounting societal challenges and environmental pressures, NSIIP partners have identified a strong need to review our key guiding principles and action areas. The disproportionate impacts of COVID-19 on im/migrant and racialized communities have surfaced the importance of reconfirming an alignment of NSIIP’s key priorities with our intended collective impact goals.

NSIIP is seeking a consultant to lead a process of strategic review & renewal, including engaging with current partners and the broader community to solidify new paths forward.

Scope of Work:
• Establish an Advisory group of community partners to guide the project
• Identify, map and frame the broad environmental shifts and impacts of COVID-19 on im/migration trends & policies, systemic inequities etc.
• Design and host consultations and engagement activities (such as focus groups, surveys...) to:
  o identify emergent community needs;
  o identify gaps in and confirm relevance of NSIIP’s strategic priorities;
  o assess the priority and feasibility of existing & new strategic directions for NSIIP;
  o clarify opportunities for tracking outcomes and measuring impact; and
  o prepare a report summarizing key themes & recommendations for NSIIP action areas.
The successful applicant for this contract will work closely with the Manager for the North Shore Immigrant Inclusion Partnership (NSIIP) and will participate in regular planning & strategy meetings with NSIIP Co-Chairs and advisory group.

Key Competencies

- **Values.** Behaves consistently with clear personal values that complement Impact North Shore’s values of excellence, diversity, and respect.
- **Integrity & Ethics.** Ensures integrity in personal and organizational practices. Builds a respectful and client-centered workplace.
- **Innovation.** Thinks creatively; is open to new ideas and technologies. Is committed to developing effective and new approaches to service excellence. Is flexible and adaptable to meeting changing demands of clients, funders, and other stakeholders.
- **Accountability.** Accepts and creates a culture of accountability; fosters personal growth; takes personal ownership. Is self-aware and demonstrates a commitment to ongoing learning and continual improvement. Assesses risk and develops risk mitigation strategies.
- **Engagement.** Shows passion for the job and the mission of Impact North Shore.
- **Effective Communication.** Fosters open communication, listens to others, speaks effectively, and prepares written communication so that messages are clearly understood.
- **Organized & Efficient.** Plans ahead and works in a systematic and organized way. Follows directions and procedures and ensures deliverables are meet on time and according to agreed standards.

**QUALIFICATIONS**

**Education:**
- Degree, diploma, or certificate in the areas of social sciences or related fields
- Academic or practical experience in the fields of community development, dialogue and engagement, evaluation methods, and/or an appropriate combination of training

**Knowledge/Skills:**
- Demonstrated ability to develop and maintain positive relationships with community partners
- Experience applying innovative community engagement/development strategies in inter-sectoral and multi-disciplinary spaces
- Ability to apply equity, diversity, and inclusion lenses in community engagement activities
- Familiarity with collective impact frameworks and evaluation methodologies
- Strong verbal and written communication skills
- Experience working with individuals from diverse cultural backgrounds
- Knowledge of the immigration and/or settlement sector is an asset

**Other requirements:**
- Reliable access to internet, computer, and communications technology
- A valid business license, including ability to invoice and process payments.
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ADDITIONAL INFORMATION

Contract Period:
- January 2022 to June 2022
- Approximately 15-20 hours per week (negotiable)

Value of contract:
- $15,000 (including GST)

Closing Date: Open until filled. Applications will be reviewed upon submission.

All applications should include a resume and a summary of the proposed project management approach (including draft work plan).

Send to: Hiring Committee – NSIIP Project Consultant
Email: hr@impactnorthshore.ca

North Shore Multicultural Society is an Equal Opportunity Employer. Only short-listed applicants will be contacted. No phone calls please.