Executive Director, Kitsilano Neighbourhood House
(Internal/External Posting)

About ANHBC
The Association of Neighbourhood Houses of BC (ANHBC) builds healthy and engaged neighbourhoods by connecting people and strengthening their capacity to create change.

ANHBC is the legal entity and umbrella organization made up of eight neighbouring houses, an outdoor camp and central services. We operate more than 300 community-based programs and services for a diversity of participants. At ANHBC, we are committed to Truth and Reconciliation, decolonization and anti-racism, and together with community, we build strong and supportive relationships at welcoming and inclusive sites throughout Metro Vancouver. To learn more about ANHBC, please visit http://www.anhbc.org.

ANHBC is currently seeking an experienced executive who shares ANHBC's values to join our senior leadership team and provide leadership to Kitsilano Neighbourhood House (KNH).

About KNH
Kitsilano Neighbourhood House (Kits House) functions as a resource centre with the flexibility to meet changing community needs and challenges. We work towards improving the quality of both community and family life and differ from other social organizations as we are concerned with the community as a whole. We are currently the only neighbourhood house on the Westside and serve many different communities like Kitsilano, Dunbar, Arbutus Ridge and Point Grey.

About You
As a future-oriented leader and strategic thinker, the successful candidate will demonstrate a proven record of strong leadership skills and an ability to work effectively and collaboratively with staff, volunteers and a volunteer Community Board, as well as funders, community partners and local groups, to achieve the organization's mission and vision, develop strategic directions, goals and plan, and execute and follow through the plan both during and post this pandemic.

About the Position
Working within the ANHBC senior leadership team, the Executive Director of KNH will report to the CEO of ANHBC with respect to operational and association-wide responsibilities, and has functional accountability to the KNH Community Board with respect to the priorities at the local community level. The successful candidate will lead a diverse and dedicated team of more than 60 staff, hundreds of volunteers and be responsible for an annual budget around $3.3M. A detailed job description available upon request.

Qualifications
- A minimum of five years of senior level management/leadership experience, ideally in a non-profit environment
- Strong strategic planning skills: Connect vision, mission and strategic goals, to develop plans to achieve them
- Strong leadership and organizational skills: Broad knowledge and experience in place-based strategies, community development initiatives, and programs/services that promote social justice and inclusion
- Excellent verbal and written communication: Ability to write reports and articulate complex ideas and messages
- Experience in fund development and grant writing; Donor engagement and social enterprise experience an asset
- Excellent interpersonal skills and an ability to build and nurture internal and external relationships
- Knowledge of community development principles is essential; experience working with a diverse community including populations such as seniors, LGBTQ2S+, Indigenous people, newcomers and precariously housed
- In-depth knowledge of the Kitsilano community
- Human resource, financial, administration and program management, development and evaluation
- Knowledge of additional languages and cultures will be considered an asset

Hours & Location: This is a regular full time position (35 hours per week, 5-day work week) that requires a consistent in-person presence at KNH.

Salary & Benefits: Competitive benefits package including group medical and pension; salary range from 86K to 108K depends on skills and experience level

The Association of Neighbourhood Houses of BC is an equal opportunity employer. We place a high value on diversity and inclusion. We encourage qualified individuals from all backgrounds and identities to consider applying for the position.

All qualified individuals are encouraged to apply by noon Friday January 14, 2022, in confidence, to:

Ms. Lily Chen, CPHR, Human Resources Director, Email: lchen@anhbc.org

Association of Neighbourhood Houses of British Columbia
Member Houses: Alex NH, Cedar Cottage NH, Frog Hollow NH, Gordon NH, Kitsilano NH, Marpole NH, Mount Pleasant NH, South Vancouver NH and Sasamat Outdoor Center
We acknowledge that our houses, camp and central services office are situated on the traditional, ancestral and unceded territories of the Coast Salish people including the Musqueam, Squamish, Semiahmoo, Kwantlen, Tsleil-Waututh, Kwikwetlem, Tsawwassen and Sto:lo Nations.