Archway Community Services has been helping people since 1969. We provide more than 90 programs and services to clients at every stage of life. Our vision for the future is justice, opportunities and equitable access for all. We strive toward that goal by fostering community well-being and social justice through positive action and leadership. Come help us help people.

**JOB SUMMARY**

The Autumn House youth worker is passionate about building relationships with youth and teaching them the independence skills they need living on their own for the first time. Autumn House is a semi-independent living program, with youth living in their own suites with daily support from staff and after hours support from a live-in youth mentor. The Youth Worker supports in stabilizing the housing situation, lifeskills and personal development. Assist clients in establishing and achieving realistic goals, strengthening natural supports, connecting with other services and moving towards living independently. Work is Autumn House as well as outreach based and a variety of approaches may be used. Autumn House is a collaboration between Archway, MCFD and Xyolhemeyleh and this position will work closely with Social Workers as well as other service providers and is part of the Autumn House team.

**RESPONSIBILITIES**

- Provides intake, assessment, planning and supportive interventions for, and with Autumn House youth.
- Ensures that each youth is empowered through their own participation in planning for their immediate and long term needs through assisting youth in making and maintaining critical transitions.
  - Establishes a trusting and non-judgmental rapport with clients; works with youth to assess and define needs and goals, develop and evaluate Individual Service Plans, and co-develop strategies for meeting their goals.
  - Liaises and advocates for clients’ needs and best interests with professionals, including social workers, police, school officials and any others involved in case planning. Maintains good communication and work collaboratively with the resident youth mentor and the landlord.
• Provides information, referrals and linkages to services and opportunities available to youth locally, provincially and federally.

• Supports and teaches youth the skills to find and develop support networks and to develop self-advocacy skills; educate clients regarding safety issues and healthy living (hygiene, housekeeping, medical etc.). as well as independent living skills and being a tenant. This may include planning, participating and encouraging activities that show youth positive alternative lifestyles.

• Organizes and chairs regular steering committee meetings.

• Remains informed of youth trends locally and provincially.

• Ensures client confidentiality, rights and dignity are maintained. Be comfortable working inclusively with youth with diverse needs and with young parents.

• Maintains accurate reports and records and provides required reports to Supervisor. Ensures that all required documentation is complete. Ensures client files are current, contain the necessary information, and meet CARF and agency standards. Reports and discusses case planning and concerns with supervisor and relevant professionals consistent with confidentiality policies.

• Works as a team member, providing and receiving feedback and support. Participates in team meetings, program planning and decision making as requested.

REQUIREMENTS AND QUALIFICATIONS

Education and Certification:

• Satisfactory Criminal Records Check
• Class 5 driver’s license and clean driving record
• First Aid
• Bachelor’s Degree in social work, CYC, Crim or related field,

Experience:

• At least 1 year experience in direct program delivery in the community social service sector
• At least 1 year experience providing services through a trauma informed and client-centred lens
• Some experience working with high-risk youth and/or life skills coaching

Knowledge and Skill Set

• Knowledge of youth culture and current trends
• Relationship building skills, able to build rapport and work with youth with high-risk behaviours
• Strong crisis management skills, able to work effectively during crisis
• Excellent knowledge of lifeskills and tenancy rights and ability to teach skills
• Good organization, time and general management skills
• Strong verbal, written, and active listening skills, able to communicate with people from a variety of backgrounds and cultures
• Excellent networking skills
• Ability to work with hostile/aggressive youth
• Strong working knowledge of trauma informed approaches, mental health, substance use
• Knowledge of government and community based programs and related provincial and community support systems.
• Knowledge of Motivational Interviewing, Solution Focused Brief Therapy, DBT or similar an asset

WORKING CONDITIONS
• Working in a collaborative team with flexible hours (Monday-Friday)
• Driving and use of own vehicle required
• Some evening/weekend work
• Outreach to community locations

Closing date is December 15, 2021

TO APPLY
Interested applicants are to reference Posting 2021-75-03 in the subject line.

Please submit your cover letter and resume to:
Email: jobpostings@archway.ca
Subject: Job Posting 2021-75-03

No phone calls please. Only short-listed applicants will be contacted.

Archway’s goal is to be a diverse workforce that is representative, at all job levels, of the people we serve. Equity and diversity are essential to excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Metis, Inuit, or Indigenous person.

We invest in the mental health and wellbeing of our employees.

Your resume may also be forwarded to other Programs for their consideration for their job vacancies. If you do not wish for your application to be shared with other Programs, please send an e-mail to jobpostings@archway.ca with DO NOT FORWARD TO OTHER PROGRAMS, in the subject line of the e-mail and the job reference number to which you applied, in the body of the e-mail.