Family & Youth Counsellor

Closing date: December 31, 2021
URL: https://successbc.ca/jobs/12239-family-youth-counsellor/

<table>
<thead>
<tr>
<th>Job Type</th>
<th>Permanent Part-Time</th>
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</thead>
<tbody>
<tr>
<td>Salary</td>
<td>$30.21 - $32.05</td>
</tr>
<tr>
<td>Code</td>
<td>12239</td>
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<tr>
<td>Hours</td>
<td>Less than 35 hours per week</td>
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<tr>
<td>Job Number</td>
<td>12239</td>
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<tr>
<td>Location</td>
<td>Vancouver</td>
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<td>Reports To</td>
<td>Program Manager</td>
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Division: Counselling

Program: Counselling

Number of Positions: 1

About the Position:

The Family & Youth Counsellor is responsible to provide counselling to individuals and families on a whole array of issues, such as immigration adjustment, marital, inter-generational, social and emotional issues and trauma. This position delivers Family Life Education and parenting workshops to the community and liaises with schools, government institutions and other voluntary agencies to provide integrative support to individuals and families.

Reports to: Program Manager

Key Duties & Responsibilities:

- Performs intake duties for incoming calls/drop-ins according to intake roster
- Conducts counselling interviews with individuals and families
- Provides assessment, intervention and evaluation to individual and family cases assigned
- Liaises with community agencies, schools and other institutions to receive cases referrals and provide best possible services to clients
S.U.C.C.E.S.S.

- Maintains and updates client records in accordance with the Division’s set standard
- Attends case conferences and presents case scenarios regularly for team members’ mutual support and sharing
- Delivers parenting/family life education workshops
- Ensures all services meet the accreditation standards
- Works closely with staff members of other S.U.C.C.E.S.S. divisions/offices in providing joint support to individuals and families
- Performs report writing and other related administration work
- Maintains statistical records for accountability, funding application/report and program development purposes
- Attends case conferences, supervision, team meetings and training opportunities as required

Qualifications & Experience:

- Master’s degree in Counselling, Social Work, or Clinical Psychology
- Registered Clinical Counsellor membership
- At least three (3) years of counselling work experience is preferable
- Experience in conflict resolution and case management
- Experience in facilitating groups
- Knowledge on case planning and case management principles and techniques

Job Skills & Abilities:

- Excellent verbal and written communication skills
- Excellent verbal communication skills in Chinese (preferably both Cantonese and Mandarin) is preferred
- Excellent interpersonal skills
- Excellent program planning, time management and organizational skills
- Excellent multitasking skills and flexible
- Proficiency in the use of Microsoft Office Suite and internet skills

Other Requirements:

- Clear criminal record check
- Flexible to work on weekends and evenings due to work schedules
S.U.C.C.E.S.S.

S.U.C.C.E.S.S. embraces diversity and encourages all qualified applicants to apply. Interested candidates please apply by emailing your application including the following e-mail subject line “Family & Youth Counsellor” by 5:00pm December 31, 2021 and submitting resumes to: irene.tang@success.bc.ca

While we appreciate all applications, only those selected for an interview will be contacted.