Internal/External
Manager, Case Management Research Project
Family and Settlement Program Cluster

POSITION: Manager, Case Management Research Project

DEPARTMENT: Family and Settlement Services

POSITION FUNCTION:
Under the supervision of the Senior Manager, the Manager, Settlement Case Management Research Program manages the proposed research program aims to test existing Settlement Case Management interventions and produce an evidence and outcome based Settlement Case Management service model.

The new interventions will benefit vulnerable newcomers including Government Assisted Refugees (GARs), Privately Sponsored Refugees (PSRs) and Newcomers with complex and multiple barriers.

The project will maximize its rigour and credibility by partnering with 6 settlement organizations in B.C. that provide settlement case management programs, as well as with Dr. Miu Chung Yan from the University of British Columbia.

QUALIFICATIONS:
- Must be knowledgeable about Government-funded programs, staff supervision, community development practices and programming (with an emphasis on capacity building and coordination), financial management, and human resource management.
- Must possess a working knowledge of standard office equipment and software applications (word processing, spreadsheets, presentation software, and databases).
- Bachelor’s Degree in Research, Social Work, Psychology, Human Development (Family Studies and Related Services), or a degree or diploma in a related field, or the equivalent combination of 5-years settlement work experience and formal academic coursework.
- Able to conduct community-based research
- Able to build relationships with stakeholders
- Able to deal with people from diverse backgrounds and at different levels throughout the organization
- Able to work independently and lead a team
- Able to work with multiple delivery partners Cultural sensitivity
- Skilled in conflict resolution, cross-culture communication, community development, marketing, presentation, public speaking, research and analysis.
- Organized and able to set priorities and meet deadlines.
- Tactful, discrete, diplomatic, patient, flexible

OTHER REQUIREMENTS:
- Current, satisfactory Criminal Record Check
HOURS: 28 hours per week.  
Please note, this is a term position until March 31st, 2024.

STARTING PAY: Commensurate with experience

A competitive benefits package is provided with contracts of at least 1 year in length which offer a minimum of 17.5 hours of work per week.

RESUMES TO: MOSAIC  
Attn: Settlement Hiring Committee, fs.hiring.team@mosaicbc.org

Please reference “Manager, Case Management Research Project” in the subject line of your application (WORD/PDF format, résumé and cover letter via email). No telephone calls please.

DEADLINE: Open until filled.  
Please note that resumes will be reviewed starting December 8, 2021, but the posting will remain open until the position is filled, and will be closed without notice.

NOTES: Only those selected for an interview will be contacted. Before applying, you must be legally permitted to work in Canada through citizenship or permanent resident status. If you have a work permit, please ensure that it allows you to work for the duration of this position.

Posting Date: November 30, 2021

MOSAIC is committed to promoting equal employment opportunities for all members of the community.