The Art of Working Remotely

AMSSA
June 10, 2021, 1:30 – 3 pm
• Identify challenges and opportunities found in working remotely, and in a hybrid WFH / in-person model
• Explore tips on how to address the fatigue of working from home on virtual platforms.
• Examine best practices relating to holding remote one-on-one meetings and effective delegation.
Sharing our Learning Space

- Avoid other distractions. Give this group your full attention.
- Share the air so everyone can participate.
- Contribute your experience and/or questions for all of our benefit.
- Toggle your mic on/off actively. Your videos are invited on unless we start experiencing lags.
- Keep in confidence what others share.
- Other?
Opportunities in Working from Home

▪ More relaxed = more engaged
▪ Less time commuting = more productivity
▪ Saving money: less spent on gas, vehicle maintenance, parking fees, transit fares, meals and snacks
▪ More diversity and inclusiveness: recruiting from anywhere on the planet, as long as you are connected online

▪ More flexibility = able to work when you are most productive, and to meet personal obligations outside work (errands, appointments)
Challenges in Working from Home

- Lower work-life balance
- Greater distractions: from family members, pets, texts, emails, social platforms
- Fewer “water cooler” moments
- Decreased sense of belonging and accountability
- Less physical activity
- Burnout
ZOOM DOOM:

AN ABUNDANCE OF:
- Technology overload
- Me overload
- Box overload
- Time overload

A LACK OF:
- Personal connection
- Full body language
- Boundaries
- Effortless communication
EFFECTIVE ONE TO ONE’S

1. Be present: close out other distractions.

2. Focus on personal connection and rapport.

3. Do not focus on tasks. Take time to appreciate the person!

4. Zone in on potential issues in the remote / hybrid environment.

5. Do not cancel.
EFFECTIVE DELEGATION – LET IT GO

1. Know what to delegate.
2. Play to their strengths.
3. Define the goal.
4. Provide the right resources and authority.
5. Keep communication open.
6. Allow them to experiment. And fail.
7. Recognize and appreciate.
WORK NOISE

OFFICE
*SILENCE*

TAK
TAK
CLICK
TAKA TAKA

HOME
ALL THE SINGLE LADIES
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