

Formerly Abbotsford Community Services

**JOB POSTING #2020-168-02**

**INTERNAL/EXTERNAL**

**Abuse Counselling  
Counselling – Float Position  
Wage: \$31- \$33 per hour  
Part Time: 25 hr/wk.  
Permanent**

Archway Community Services has been helping people since 1969. We provide more than 85 programs and services to clients at every stage of life. Our vision for the future is justice, opportunities and equitable access for all. We strive toward that goal by fostering community well-being and social justice through positive action and leadership. Come help us help people.

**JOB SUMMARY**

The Counsellor supports a wide client group including adult women who have experienced sexual assault, sexual abuse, and/or intimate partner violence, women exiting the sex trade, and people impacted by trauma and violent crime, providing a variety of counselling services. This position provides intake, assessment, individual service plans, individual and group counselling, brief and ongoing sessions, and provides clients with information about other relevant services. The Counsellor assists clients in addressing trauma and working toward identified goals.

**RESPONSIBILITIES**

- Provides either brief or ongoing counselling services to a variety of clients including adult women who have experienced sexual assault, sexual abuse, and/or violence in intimate partner relationships, individual who have experience violent crime and trauma, and women exiting the sex trade.
- Provides one-on-one, group, and family counselling interventions, in person or virtually, that may include psycho-education, crisis support, and trauma counselling as is appropriate for the client(s).
- Develops, implements, and evaluates support groups ensuring groups are appropriate and meet clinical standards and client needs.
- Conducts phone screening and intake appointments both virtually and in person.
- Gathers information about the client, conducts assessments, identifies areas of concern. develops interpretive summaries, and consults with client to create individualized service plans.

**REQUIREMENTS AND QUALIFICATIONS**

Education and Certification:

- Master's degree in counselling psychology or related field.
- Registered with professional regulatory body such as the BC Association of Clinical Counsellors.
- Training in trauma and group counselling.
- Satisfactory Criminal Records Check.
- Registered as a CVAP approved counsellor is an asset.

### Experience:

- At least 2 years' experience providing trauma counselling.
- At least 2 years' experience facilitating groups and providing group counselling.

### Knowledge and Skill Set

- Excellent verbal, written, and active listening skills able to communicate effectively and respectfully with people from a variety of backgrounds and experiences.
- Excellent group facilitation skills.
- Working knowledge of group process.
- Strong crisis de-escalation and conflict resolution skills.
- Knowledge of oppression and the feminist lens of violence against women.
- Strong attention to detail.
- Strong relationship building skills able to build rapport, establish trust, and set appropriate boundaries.
- Strong documentation skills, able to produce accurate and factual case notes in a timely manner.
- Excellent planning, organizational, and time management skills able to prioritize competing priorities.
- Able to work effectively independently and as a member of a team.
- Up to date knowledge of relevant community resources.
- Strong computer skills, able to use Microsoft Office365, and virtual meeting platforms including Microsoft Teams and Cisco Webex, able to use Microsoft Office365, and virtual meeting platforms including Microsoft Teams and Cisco Webex.

### WORKING CONDITIONS

- This position includes flexible availability with some work in evenings to accommodate client schedules.
- This position interacts with people in difficult situations.
- This position requires in person service. Social distancing must be followed, and appropriate PPE will be provided

### **Closing date is Date: September 7, 2020**

#### **TO APPLY**

Interested applicants are to reference **Posting #2020-168-02 in the subject line.**

Please submit your cover letter and resume to:

Email: [jobpostings@archway.ca](mailto:jobpostings@archway.ca)

Subject: Job Posting #2020-168-02

**No phone calls please. Only short-listed applicants will be contacted.**

***Archway Community Services is an equal opportunity employer and encourages applications from all equity seeking groups.***