

Job Posting #06-20

Summer Recreation Assistant Facilitator

We are seeking a **Summer Recreation Assistant Facilitator** for a special project on a **temporary** basis. The person will work **35** hours flexible every week with our **Recreation Program (most hours are evenings and weekends)**. You will ensure the well-being of the individuals we support by promoting recreation and leisure opportunities in the community. Your manner promotes greater community interdependence and personal dignity. This position is open to male and female applicants.

Working with the Recreation Facilitator, the successful candidate will:

- Plan and implement individual and group recreational opportunities and vacations for adults with developmental disabilities. The activities will include local events and overnight vacations for individuals who would not otherwise have an opportunity to experience recreational opportunities.
- Conduct a needs assessment, organize a calendar of recreation events, coordinate registrations, organize and purchase supplies, participate in and supervise activities, provide a written summary report.

Skills and abilities include:

- Experience with adults with developmental disabilities, recognizing and respecting people's diversity, individual differences and perspectives
- Good organizational, coordination, administration and budgeting skills.
- Good awareness of community resources; locating, gathering and organizing information
- Current Emergency First Aid
- Experience in recreation with ability to plan and implement individual and group activities.
- Experience and training in needs assessment, program design, implementation and evaluation.
- Proficiency in the operation of computer software including word processing and budgets.
- Working as a part of a team and understanding the dynamics of groups
- Planning and managing time, money and other resources to achieve goals
- Developing communication skills with individuals of varying abilities
- Being creative and innovative in exploring opportunities and solutions
- Experience with outdoor sports, camping, etc. an asset

Applicants must be between the ages of 19 and 30

How to apply:

Submit a cover letter and resume. Quote **JOB POSTING #06-20** on your cover letter. This should be submitted online at www.dcls.ca/jobs on or before **March 13, 2020**. Applicants can expect to be interviewed in a panel format.

This position is subject to funding approval through Canada Summer Jobs.

Work Schedule:

- Will be flexible 35 hours per week including evenings and weekends.

Rate of Pay: \$20.52

Expected Start Date: May 11, 2020

Expected End Date: August 28, 2020

Posted Date: March 6, 2020

Closing Date: March 13, 2020