

# POSTING

## YOUTH CASE WORKER

Permanent Part Time (21 hours per week)

### Moving Ahead Program

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The Youth Case Worker provides individualized services for vulnerable youth and young adults who are eligible for the service through a wraparound service approach, including outreach, eligibility screening intake, assessment, goal oriented action planning, orientation, supported access to services, service bridging, progress monitoring, exit planning, and transition support.

#### KEY DUTIES AND RESPONSIBILITIES

- Adopt creative strategies and establish appropriate community partnerships to reach/recruit client target group and to provide orientation to clients, if applicable
- Conduct eligibility assessment and program intake process
- Conduct needs assessment in client's home
- Provide orientation to clients and parents if applicable
- Establish a positive rapport and working relationship with clients
- Facilitate case management and develop Wraparound Support Services Plan with each client that sets goals to achieve during service period. The Plan should aim to achieve both personal life goals of clients and relevant program outcomes
- Establish appropriate linkages to other Service Providers to facilitate referrals and to ensure a coordinated support system for the client
- Provide on-going counseling and coaching to clients to ensure that Settlement Plans are being followed and regularly reassessed, appropriate referrals and assistance are provided, and client's progress toward expected outcomes is tracked
- Maintain confidential files, documentation using OCMS Database, and reporting requirements as directed by Immediate Supervisor in accordance with OCS Policies, COA Standards, and Funding Expectations
- Develop plan for increasing pro-social behaviors and social skills including: engaging clients in activities that would encourage them to connect to people and events in the broader community, assisting clients in problem solving, developing community connections and natural support systems etc.
- Organize group activities as needed

#### QUALIFICATIONS

##### Education, Training, and Experience:

- Bachelors Degree (or equivalent combination of training and experience) in a related field, and related experience working one to one and in a group setting with immigrant/refugee youth
- Aware of the needs and issues of youth, related to immigrant settlement in Surrey and Delta

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**NOTE: Applicants not selected for an interview will not necessarily be notified.**

Options Community Services Society is an equal opportunity employer committed to hiring a diverse workforce.

Posted: 01/18/2019

OCS Posting #:A21270

- Experience and a strong understanding of case management
- Experience with case file documentation and database information management
- Demonstrated ability to teach skills in both one-to-one and group settings

**Job Skills and Abilities:**

- Understand and promote principles of Settlement, Multiculturalism and Immigration
- Understanding of Social Service programming for immigrant/refugee Youth
- Well developed counseling, conflict resolution, oral and written communication skills
- Understanding of intercultural family dynamics and the impact of immigration and/or trauma
- Written and spoken fluency in English required
- **Additional language an asset**
- Class 5 Driver's License and reliable vehicle an asset
- Current Level 1 First Aid certificate an asset
- Crisis Line experience an asset

\* An eligibility list will be maintained for up to 6 months.

**CLOSING DATE:** Resumes will be reviewed starting [January 25, 2019] but the posting will remain open until filled and will close without notice.

**PLEASE APPLY TO:** Gina Kim, Program Manager  
Options Community Services Society

Email: [gina.kim@options.bc.ca](mailto:gina.kim@options.bc.ca)

No phone calls please.

Please include a cover letter clearly indicating the posting number [#A21270] and outlining your qualifications and related experience for the position.