

JOB POSTING

POSTING COMPETITION #: 2017-90-04

POSITIONS: LINC Lead Childcare Worker

PROGRAM: English Language Services

TERMS: Morning Position: Monday – Thursday (20 hours per week)

Starts September 11, 2017

Position Summary:

Provide support and direct care to children — encouraging their intellectual, physical and emotional growth — in a safe and professional Early Childhood program while their parents participate in English language training.

Key Duties:

- Provide orientation to new parents to welcome, reassure and assist in the smooth introduction of children into the childminding setting
- Schedule and perform monthly fire drills as per Fraser Health Childcare Licensing Requirements
- Maintain childcare files as prescribed by Fraser Health Childcare Licensing Requirements
- Participate in agency training sessions, workshops and special events as required
- Order program supplies, maintain safe, clean play equipment and materials, keep records of attendance and daily activities.

General Duties:

Working with an Early Childhood team, facilitate developmentally appropriate activities and experiences for children; Develop program schedules which may include indoor/outdoor, active/quiet and individual/group activities; Attend to the children's physical needs which may include toileting, eating, & sleeping; Attend to children's psychological and emotional needs which may include cuddling, rocking, holding infants and children; Provide a caring, nurturing, healthy and safe environment; Develop and maintain positive working relationships with clients, parents, staff, & community partners.

Qualifications:

- Early Childhood Education Certification required
- Current First Aid Certification required
- Required knowledge of age appropriate childcare facilitation techniques
- Experience working with immigrant children and awareness of settlement issues
- Knowledge of Fraser Health Childcare Licensing Regulations
- Ability to speak additional language an asset (Arabic, Punjabi, Chinese)

Closing Date: Friday, August 25, 2017

Interested applicants are to reference Posting # 2017-90-04

Please send resume and cover letter to: jobpostings@abbotsfordcommunityservices.com

****Only selected applicants will be contacted. No phone calls please.***