

**JOB POSTING 2017-125-04**

**Youth & Family Navigation and Empowerment Coordinator**  
**Foundry, Abbotsford**  
**Temporary – September to End December 2017**  
**30 Hours/Week**

**Job Title:** Youth & Family Navigation and Empowerment Coordinator  
**Program Name:** Abbotsford Foundry

**OVERVIEW**

Foundry is be a one-stop-shop that provides primary care, mental health, substance use, social services, youth & family support and more for Abbotsford youth. The partnership between co-located agencies ensures youth can access a variety of resources in a timely and supportive manner and allows the centre to efficiently respond to enquiries and referrals. The development, implementation, and ongoing operations are a shared partnership between service providers, youth and families to ensure Foundry is providing efficient and effective services to help-seeking youth and families.

The Youth & Family Navigation and Empowerment Coordinator engages, educates and empowers youth and families in the development and implementation of Foundry. The Coordinator, in conjunction with the peer support workers, identifies youth and parents for the leadership table and the governance table and offers support to youth and families. The Coordinator will be familiar with youth engagement strategies, Family Smart and youth-adult partnership principles and integrate those into Foundry. The Coordinator ensures youth and families are engaged in all aspects of Foundry Abbotsford.

**JOB SUMMARY**

- The Coordinator networks, builds relationship, and engages youth and families to be involved in all aspects of the Foundry.
- The Coordinator plans for and co-facilitates weekly meetings of the Youth and Family Inclusion (Y-FI) group regarding the development and implementation of Foundry Abbotsford.
- The Coordinator supervises and supports the peer support workers.
- The Coordinator will implement a Youth Ambassador program in partnership with School District 34, including the identifying of youth, training of ambassadors and oversight of the program.
- Organizing events to raise community spirit and awareness.
- Liaison between Project Manager and Foundry Central Office to advocate for youth and families voices and leadership in all aspects of Foundry Abbotsford.

**QUALIFICATIONS AND EXPERIENCE**

- Undergraduate degree in public health, social work, child and youth care, sociology, communication or allied field.
- Experience working with youth and families facing multiple barriers and ability to build relationships with these youth and families
- Strong networking skills with service providers, youth and families
- Strong organizational and people skills (time management, ability to work independently and with a team, diplomacy, facilitation, ability to lead and support others to lead)
- Excellent written and oral communication skills, strong interpersonal skills, and ability to respond in a positive way to demanding issues and project a welcoming, friendly, personality

## **OTHER REQUIREMENTS**

- Criminal records check
  - Use of personal vehicle (class 5 License)
  - Emergency First Aid & CPR (Child and Adult)
  - Non-violent crisis intervention training (CPI)
- Flexible work schedule

**Closing date is August 18, 2017**

## **TO APPLY**

Interested applicants are to reference **Posting 2017-125-04 in the subject line.**

Please submit your cover letter and resume to:

Attention: HR. Abbotsford Community Services

2420 Montrose Avenue. Abbotsford, BC. V2S 3S9

Email: [jobpostings@abbotsfordcommunityservices.com](mailto:jobpostings@abbotsfordcommunityservices.com)

**No phone calls please. Only short-listed applicants will be contacted**