

JOB POSTING 2016-123-02
Immigrant Youth and Young Adult Program
Youth Worker
Part-Time – 18 Hours/Week

Duties/Responsibilities:

- Design and maintain advertising through print media, posters, displays and brochures
- Make contact with various community organizations
- Prepare and design creative ways to reach targeted youth and young adults
- Schedule interview appointments individually and/or in small groups
- Inform immigrant youth and young adults of: services available at Abbotsford Community Services and through other service providers, time line for participation in the program, rights and responsibilities and continual support available through program staff and other outsider partners
- Assess immigrant youth and young adults' needs and suitability to participate
- Create client goal setting strategies, provide options and encouragement
- Organize group instructional cycle components to include but is not limited to: English, literacy, computer skills, mentorship, life skills, goal setting, employment strategies and skills
- Ensure all client files are complete with information clearly and precisely documented, all agency confidentiality policies and guidelines are followed and all activity and client information is tracked according to agency policies and procedure and funder requirements
- Transport clients to life skills courses and after school support sessions as needed

Qualifications:

- Minimum three years of experience in the immigrant integration field
- Experience working with youth and young adults between the ages of 15-25
- Two year post-secondary education in a youth related field or an equivalent combination of education and experience
- Facilitation and strong cross cultural skills
- Demonstrated ability to be understanding and empathic of youth and young adult obstacles pertaining to job objectives and towards the immigration and/or refugee experience and a proven ability to engage and motivate youth
- Strong computer and internet skills
- Strong written and oral communication skills
- Strong team player
- Punjabi or Spanish language is an asset

ACS offers a competitive wage and benefits packages.

Interested applicants should apply to:

Closing Date: November 21, 2016

Interested applicants are to reference posting # 2016-123-01

Please submit your cover letter and resume to:

Attention: HR

Abbotsford Community Services

2420 Montrose Avenue

Abbotsford, BC V2S 3S9

Email: jobpostings@AbbotsfordCommunityServices.com

We thank all applicants for their interest; however, only those selected for an interview will be contacted