

NOTICE OF JOB VACANCY (Posted: November 1, 2016 – November 8, 2016)**Job Competition #:** 2016-TechStart-02**Position:** **Employment Counsellor/Facilitator**
TechStart Program – Terminal Location
Casual position at 37.5 hours per week, starting on or about November 21, 2016
through to April 7, 2017, subject to funding**Summary:**

TECHSTART is an intensive 4 month full-time program providing job readiness coaching, language instruction and the acquisition of coding skills to assist immigrants and refugees to gain coding skills in order to secure permanent employment as software developers in the tech sector. Delivered in an intensive “bootcamp” training model, the Employment Counsellor will be responsible for program marketing and client recruitment according to funder's guidelines and program goals and objectives; conducting assessments; delivering workshops; providing client monitoring and support; assisting clients with labour market attachment and liaising with external community partners.

Qualifications:

Completion of a Diploma or Degree in the social sciences, counselling or related discipline supplemented by a minimum of two (2) to three (3) years' experience in career/employment counselling and group facilitation, preferably with immigrants; OR an equivalent combination of education, training and experience acceptable to the employer. A Career Development Practitioner Certificate is preferred; Essential Skills certification an asset.

Skills and Abilities:

Ability to communicate effectively in both written and oral English.
Demonstrated ability to deal effectively and courteously with clientele, staff and the public who may come from differing cultural and linguistic backgrounds.
Proven career/employment counselling skills; well-versed in Canadian job search strategies and techniques.
Demonstrated knowledge of the local labour market, particularly in the tech sector
Strong analytical, assessment, para-counselling, and facilitation skills.
Demonstrated experience in assisting clients to secure and maintain employment
Demonstrated experience in developing and facilitating groups and short-courses.
Ability to set and maintain boundaries with clients and manage self-care.
Service-oriented with a demonstrated willingness to help the department and the organization achieve desired objectives and targets.
Ability to engage with external stakeholders
Proficiency in all aspects of Microsoft Office.
Possession of and the ability to maintain a clear provincial criminal record check.
Physical ability to carry out the duties of the position.

Applications must include "2016-TechStart-02" in the subject line and can be sent to: jobs@issbc.org

Closing Date: By 4 pm, Tuesday, November 8, 2016

Salary Range: \$20.05 - \$21.91 per hour

Applicants must be eligible to work in Canada. We thank all applicants; however, only those shortlisted will be contacted for an interview.