



Temporary EMPLOYMENT OPPORTUNITY

Refugee Response Outreach Support Worker

Pacific Immigrant Resources Society (PIRS) is a non-profit organization that provides programs for immigrant and refugee women and their young children.

We are looking for a **Refugee Response Outreach Support Worker** to join our Mobile Pop-Up Family Program. The program will be delivered by a mobile team of early childhood educators & an Arabic speaking outreach worker. The program has the following elements:

- A 2-week curriculum delivered over 3 3-hour sessions, for children 0 – 12 years old
- A team of early childhood educators trained to deliver programs to refugee children and their families who will be “deployed” at an ISSofBC RAP location as needed.
- Program will meet CMAS & BC Licensing regulations
- Parenting support through Arabic speaking worker
- Conversation circles with volunteer ESL teachers
- The program will double as childminding during concurrently scheduled RAP orientation sessions.

The program will run for 4 months and may be extended. This position is part time (15 hours per week) at a salary of \$21 per hour.

KEY RESPONSIBILITIES:

- Liaise with ISSofBC RAP program to determine refugees living in temporary housing needs
- outreach to refugees living in temporary housing
- recruit, interview and screen prospective staff and volunteers and place them appropriately
- ensure that appropriate policies, procedures and practices are developed, maintained and communicated to staff and volunteers
- provide leadership and support to staff in the effective use, supervision and recognition of staff and volunteers
- involve staff in an evaluation of the volunteer program
- prepare statistics and reports as required
- coordinate production/distribution of the PIRS communication



PACIFIC IMMIGRANT RESOURCES SOCIETY

1874 Kingsway, Vancouver BC V5N 2S7

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Member Agency

United Way
Lower Mainland

DESIRED QUALIFICATIONS:

- demonstrated experience in supporting refugees
- experience working in a multi-ethnic community
- ability to communicate effectively both orally and in writing
- working knowledge of various computer applications including Windows, Social Media, Publishing, Database and Microsoft Office
- interview and assessment skills
- public speaking abilities and leadership qualities
- demonstrated organizational skills
- ability to function independently and with flexibility
- attitudes and values in keeping with the goals of PIRS
- use of a car required (mileage provided)
- additional languages (Arabic) an asset

Please send resume and cover letter outlining relevant experience to:
Pacific Immigrant Resources Society
1874 Kingsway, Vancouver, BC V5N 2S7
Fax to 604-298-5888 | email to: awilbur@pirs.bc.ca

DEADLINE FOR APPLICATIONS: October 7, 2016

PIRS thanks all applicants. Only those shortlisted for interview will be contacted.

