



## **Janitor**

**Permanent Part-time – Evenings – 10 hrs per week  
plus casual hours as needed**

### **Position Summary:**

Performs routine cleaning and minor maintenance of buildings and grounds

### **Qualifications:**

#### *Education, training & experience*

- Completion of secondary school and relevant janitorial experience.

#### *Job Skills & Abilities*

- Ability to organize work and carry out duties of the position with independence.
- Ability to perform manual work including lifting.
- Ability to use various manual and power cleaning equipment.
- Must have own vehicle and valid driver's license.

### **Duties & Responsibilities:**

- Responsible for cleaning sites owned or leased by Chilliwack Community Services as assigned.
- Cleans, washes and disinfects building areas such as walls, windows, ceilings, floors, carpets, furniture, blinds and washrooms by methods such as dusting, vacuuming, sweeping, and wet mopping.
- Collects and disposes of refuse and maintains clean refuse areas.
- Maintains and cleans entranceways and sidewalks using hand brooms to remove dirt, leaves and other refuse.
- Performs minor maintenance on building grounds, furniture and plumbing such as unplugging sinks and toilets.
- At the Village location (casual hours) – clean apartment units between clients including walls, floors, windows, appliances, bathroom and kitchen.
- Keeps inventory of janitorial supplies.
- Secures the building by arming alarms, locking doors and windows.
- Perform other related duties as may be required.

### **General:**

- Wage rate: as per BCGEU Collective Agreement, Janitor Grid Level 3 - \$13.63 per hour
- This position requires Union membership.
- This position is open to all persons.
- This position requires successful completion of a criminal record check.
- This position reports to the Operations Director.

**Please mention the name of the job position you are applying for in your cover letter.**

**NO phone calls. Only short listed applicants will be contacted.**

### **Please submit your cover letter and resume to:**

Matt Lutz, Human Resources Coordinator  
Chilliwack Community Services  
45938 Wellington Avenue, Chilliwack, BC V2P 2C7  
Fax: 604.792.6575 Email: [careers@comserv.bc.ca](mailto:careers@comserv.bc.ca)

**Closing Date:** 12:00 Noon, September 26, 2016