



Internal/External Settlement Workers in School (SWIS)



POSITION:	SWIS Worker – Punjabi Speaking
DEPARTMENT:	Family and Settlement Services
POSITION FUNCTION:	Under the supervision of Coordinator, SWIS (Settlement Workers in Schools) Program, the SWIS Worker is responsible for providing direct clients service and program delivery support for MOSAIC SWIS Program in the New Westminister Region.
MINIMUM QUALIFICATIONS:	<ul style="list-style-type: none">• Will be knowledgeable about immigrants and refugee experience, and empathetic listening and service linking techniques• Will be knowledgeable about the Canadian legal, political, cultural, labour, educational, and economic systems, relating to a specific ethno-cultural minority community and the community resources that are available for clients• Will possess a working knowledge of standard office equipment and software applications (word processing and spreadsheets)• Have a Bachelor's degree in Social Services, Humanities, or Counselling, and/or Education of High School completion with a diploma or certificate in community development, humanities, employment counseling, or counselling• Will be able to speak, read and write in fluent English and Punjabi• Have experience (1-2 yr.) in social service and group facilitation; and experienced in establishing professional boundaries with clients• Be Empathic, respectful and discrete; able to remain tactful and patient during stressful situations
DESIRABLE SKILLS/EXPERIENCE	<ul style="list-style-type: none">• Understanding of social justice issues in a community setting• Basic knowledge of local labour market trends and issues, especially those related to the ESL immigrant and refugee situation• Proven workshop and facilitation skills• Strong cross-cultural counselling skills• Experience working with individuals from diverse cultural backgrounds
OTHER REQUIREMENTS	<ul style="list-style-type: none">• Current and satisfactory Criminal Record Check
HOURS:	5 days/week, 35 Hours per week
STARTING PAY (LEVEL 1)	\$20.05
TERM	October 1 st , 2016 to March 31 st , 2017

TO APPLY:

ATTN: **John Dubé**, Senior Manager, at jdube@mosaicbc.com

Please reference "SWIS Worker (Punjabi)" in the subject line of your application (résumé and cover letter via email). No telephone calls please. **Only those selected for an interview will be contacted.** .

DEADLINE:

September 15th, 2016