



Little Mountain Neighbourhood House Society

3981 Main Street, Vancouver, B.C., V5V 3P3

Phone: (604) 879-7104 Fax: (604) 879-7113

Employment Opportunity

Position: Language Instruction for Newcomers to Canada (LINC) Level 4 Instructor
Part-time position – 15 hours per week including prep time – October 3, 2016
Monday – Thursday, 9:15am – 12:15 pm

The successful candidate will work closely with the Lead Instructor to deliver level appropriate Settlement English language instruction, to adult immigrant and refugee newcomers using CLB's to increase their level of understanding of local, social, workplace and cultural norms within a Canadian context. The successful candidate will prepare module plans and daily task-based lessons using portfolio based language assessments (PBLA) methodology to monitor student progress and to provide formal and informal feedback on an on-going basis through student progress reports and conferencing.

Key Responsibilities:

- Provide CLB skill building language and settlement lessons that facilitate social, cultural, economic and political integration into Canadian society
- Plan, develop material, and deliver long-term and daily task-based lesson plans to achieve CLB objectives.
- Monitor and record student progress as per the requirements of PBLA
- Connect students to the community through planned guest speakers and outings
- Refer students to internal services, programs, workshops and special events
- Maintain daily attendance records and submit monthly reports
- Recruit and provide support for volunteers
- Attend monthly meetings
- Other related duties as assigned

Qualifications, Skills and Abilities:

- Bachelor degree from a recognized university and a certificate/diploma from a TESL Canada recognized training institution
- Minimum 2 years teaching experience teaching settlement English (ESL) to adults
- Knowledge of Canadian Language Benchmarks competencies and related resources
- Preference given to applicants with PBLA experience
- Ability to communicate fluently and accurately in both written and oral English
- Intercultural sensitivity
- Demonstrated ability to prioritize, organize and complete tasks with minimal supervision
- Able to set and maintain boundaries with staff and students

Closing Date: Thursday, September 12, 2016 by 4pm

Salary Rate: Commensurate with experience

Please e-mail Resume and cover letter to the Settlement Services Manager:

susan_schachter@lmnhs.bc.ca

No phone calls please.

We thank all applicants. Only those shortlisted will be contacted.