

Job Posting 2016-133-01
Support Worker
Specialized Victim Assistance Program
Part-Time

The Specialized Victim Assistance Program is seeking a highly skilled and articulate individual to join our team and help us provide victims of violent crime with the information and support(s) they may need. This is an exciting opportunity to work with one of Abbotsford's leading edge community service organizations.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following, other duties may be assigned:

- Provide justice related information and other information as appropriate, practical assistance and support and court orientation.
- Attend court with the victim in order to provide support, answer questions and explain proceedings.
- Conduct initial intake and assessment of client(s) needs.
- Liaise with the police, crown counsel and with the courts and make referrals as appropriate.
- Connect with community agencies and present information/presentations as deemed appropriate/needed.

QUALIFICATION REQUIREMENTS:

- Clear criminal records check.
- A degree in social work, criminal justice plus a minimum of 3 years' experience working in a social service setting, or diploma with a t least 3-5 years working in a social services setting.
- A clear drivers abstract and use of a reliable vehicle.
- Ability to speak Punjabi fluently would be an assent

SKILLS AND ABILITIES:

- Must exhibit personal maturity and sound judgment, be self-motivated and results oriented and have interpersonal skills.
- Excellent oral, written, facilitation and interpersonal communication skills.
- Must be able to make community presentations to general public, and other community agencies
- Ability to work independently, as well as part of a cohesive team with limited supervision.
- Must have knowledge of existing services available in Abbotsford and Mission
- Ability to work effectively with program staff, volunteers, and non-profit publicly funded groups, agencies.
- Maintain accurate client records and be computer literate.
- Good file and time management skills.
- Ability to work with victims who may be in crisis.
- Ability to work with children who have witnessed assaults and/or may be victims of sexual assault an asset.
- Ability to speak Punjabi fluently would be an assent

Closing date: April 11th 2016 at 4:30pm

Interested applicants are to reference Posting 2016-133-01

Please submit resume and cover letter to:

Attention: HR, Abbotsford Community Services
2420 Montrose Avenue, Abbotsford, BC V2S 3S9

Email: jobpostings@abbotsfordcommunityservices.com

Please note: only selected applicants will be shortlisted

Abbotsford Community Services is an equal opportunity employer and encourages applications from all equity seeking groups.