



Housing Support Worker

Part Time (14hrs per week/1 year position)
Posting 2015-102-03

Abbotsford Community Services (ACS) is a not-for-profit multi-service agency serving Abbotsford and the surrounding community. A fundamental aim of Abbotsford Community Services (ACS) is to foster community well-being and social justice through positive action, community engagement and leadership.

A low-barrier Supportive Housing facility for men who are homeless or at risk of homelessness will be built at 2687 Gladys Avenue next year. The facility will have a 30-bed capacity and space allotted for the delivery of support services. This project is a partnership between BC Housing, the City of Abbotsford and ACS, with ACS being the operator of the facility.

Job Summary

We are seeking a self-motivated individual that will effectively plan, develop and facilitate support networks and linkages around the Supportive Housing Project. Additionally, this individual will help us foster positive relationships between the Supportive Housing facility and our neighbours as we work together to build a better community. The Housing Support Worker reports to the Director of Advocacy, Seniors and Community Living and works in accordance with the mission and philosophy of ACS.

Key Responsibilities & Accountabilities

1. Creates communication forums for presenting and addressing issues encompassing neighbourhood relations, and to underscore the importance of healthy relationships among neighbourhood groups (e.g. kitchen table discussions);
2. Nurtures effective community relations relevant to the Supportive Housing facility;
3. Researches, drafts and recommends policies, procedures, standards, best practices and forms needed to support the implementation and ongoing operation of the Supportive Housing Project, in accordance with mandates and objectives (e.g. house guidelines, intake and housing agreement forms, policy statements, waivers etc.);
4. Forms and helps guide community committees and task forces as required (e.g. Advisory, Tenant Selection, and Good Neighbourhood Committees) and chairs/records minutes as required;
5. Ensures appropriate materials and equipment are available for committee meetings as appropriate;
6. Liaises and maintains effective working relationships with our community partners and service providers;
7. Represents ACS at relevant community events to enhance the profile of the Supportive Housing project, and
8. Additional duties as assigned by the Department Director.

Qualifications & Requirements

1. Post-secondary education in a related field with 2-3 years of recent experience in an outreach capacity an asset; or an equivalent combination of education, training and experience;
2. Strong knowledge of the issues and barriers surrounding homelessness;
3. Demonstrated ability and commitment to working effectively and cooperatively with diverse populations;
4. High degree of oral, written communication and interpersonal skills;
5. Knowledge of local community resources;
6. Knowledge of supportive housing programs and services an asset;
7. Ability to communicate in a manner that promotes positive working relationships with coworkers, community partners and members and stakeholders, and
8. Experience facilitating group meetings and discussions and experience in de-escalation an asset.

POSITION PARTICULARS

The position is classified as a Part-Time position (up to 14 hours per week/ one year position). Casual and professional working environment. A Satisfactory Criminal Records Check must be completed and maintained for this position. Upon completion of the 30 bed facility (2017), we will be posting for both full-time and part time, permanent Tenant Support Workers.

TO APPLY

Qualified applicants please e-mail a cover letter and resume by **November 19th, 2015 to** ATTN: HR Abbotsford Community Services. 2420 Montrose Avenue. Abbotsford, BC. V2S 3S9. E-mail: jobpostings@abbotsfordcommunityservices.com . **Please include the Posting # in the subject line: 2015-102-03.** Only selected applicants will be contacted. No phone calls – thank you!

This is an exciting opportunity to work with one of Abbotsford's leading edge community service organizations <http://www.abbotsfordcommunityservices.com/>